EXPRESSION OF INTEREST FOR EMPANELMENT OF SUPPLIERS FOR AGRI IMPLEMENTS, & MACHINERY.

The Himachal Pradesh State Cooperative Marketing & Consumer's Federation Limited, Shimla invites Expression of Interest from Original Manufacturers (OMs)/ Authorized Dealers/Distributors for empanelment for supply of Agri implements, Tools & Machineries, Kilta Tokra Crates, HDPE Vermi beds and other items, Brush cutters, Power weeders/tillers, Power Sprayers, Gen Sets, Earth Augers etc for period of two years. The prescribed EOI forms and other documents are to be submitted by the suppliers till 29-12-2025 upto 05:00 PM at HIMFED Head Office Shimla, where after EoI documents shall not be accepted. The EoI will be opened in the Head Office of HIMFED, Shimla-171003, as per the schedule in the presence of desirous suppliers or their authorized representatives who may like to be present. Before submission of the EoI, it must be ensured that the scanned copies of all necessary documents have been enclosed with the EOI form. Cost of EoI document Rs 1000/- (One thousand only) non- refundable, for each form shall be deposited through NEFT/RTGS in the saving account No. 10835924452 with State Bank of India, Kalibari Branch at Shimla (IFSC Code. SBIN0000718). The Managing Director of the HIMFED reserves the right to accept or reject any or all EoIs without assigning any reason, whatsoever. Before the last date for receipt of EoI, HIMFED may amend any of the terms and conditions of the EoI, as may be desired, If such an amendment is necessary, the same shall be submitted as a corrigendum and will be made available only on website https://www.himfed.com .If the date mentioned above for opening of EoI is declared as a public holiday, the same will be opened on the next working day at the same time as mentioned in the schedule.

Managing Director

1. CALENDER OF EVENTS

The following table enlists important timelines for completion of empanelment process;

S No.	Timeline	Date & Time
1.	Date of Publication of EOI (newspaper & HIMFED website)	08.12.2025
2.	Date of Submission of EoI	Till 29.12.2025 upto 5:00 PM
3.	Submission of Cost of EoI documents.	Till 29.12.2025 upto 2:00 PM
4.	Date of opening of EoI	30.12.2025 at 12:00 P.M.

2. SCOPE OF WORK

The scope of work shall include supply and installation (wherever required) of Agri implements, Tools & Machineries, Kilta Tokra Crates, HDPE Vermi beds and other items, Brush cutters, Power weeders/tillers, Power Sprayers, Gen Sets, Earth Augers etc to HIMFED and other user departments for period of two years as per agreed terms.

3. TERMS AND CONDITIONS

1	**General:** The suppliers shall have to submit the certified copies of all requisite documents, detail of EoI form, and proof of cost of deposit of EoI documents fees. All the pages of the EoI documents must be signed. The EoI documents as well as other requisite documents, duly signed shall have to be submitted at HIMFED Head Office. The suppliers shall submit the EOI form & commercials in sealed envelopes marked with "EOI form for the empanelment of supplies of Agri implements and machinery" on the envelope.
2	The EOI forms and commercials submitted by the suppliers will be opened on 30.12.2025 at 12:00 p.m.
3	No conditional EoI will be accepted.
4	The supplier shall mention price of the quoted items in the format specified.
5	The Supplier shall have to submit the list/brochure/catalogue of items along with their item code/model number and the specifications of the particular product.
6	Rates offered by the empanelled suppliers shall be fixed for two years so that these products can be offered to the consumers/user departments on competitive pricing. Only original manufacturers or their authorized dealers will submit the EoI with authorization from OEM's in respect of dealers to supply on their behalf.
7	The procurement of all items will be subject to its quality, warranty and strictly as per demand /selection/acceptance of the consumers/user departments from the Empanelled Suppliers.

8	The HIMFED may empanel more than one supplier for supply of a product keeping in view the rate, quality, and demand of such item.
9	The Empanelled Supplier shall have a Turnover not less than Rs. 50 lacs for the last 2 years duly certified by the practicing Chartered Accountant. The Empanelled Supplier will provide catalogue with specification, model no. etc. to the HIMFED and same will be provided to the concerned indenting Area offices of HIMFED. The HIMFED can select the items as per their requirement. The HIMFED Area Offices will place the supply order with the approved Empanelled Suppliers on the receipt of confirmed demand from the HIMFED Stores/ indenting user departments. The approved Empanelled Suppliers shall arrange required items directly to the HIMFED Stores/ indenting department offices as per terms & conditions of the supply order. No quantity is guaranteed and will depend upon demand of the consumer & user department. The payment to the approved Empanelled Supplier will be made after the supply, complete in all respect to the HIMFED Stores/ indenting department offices on receipt of actual bill/bills by the indenting office on the liquidation of stocks by 10th of every month. The freight up to the indenting offices/stores/installation sites would be included in the rates offered. The HIMFED will release the payment to approved Empanelled Supplier as per the provision of GST Act, and TDS provisions under income tax act as applicable. The rates of all the items must be quoted on FOR and consignment basis. The empanelled suppliers will have to deposit performance security of Rs 1 Lakh with HIMFED. The performance security will be refunded after completion of empanelment period and successful execution of supply orders.
10	The supplier shall have no right to withdraw his offer, once submitted.
11	The supplier must not be blacklisted by any Central, Union Territory or State Government Organization or any Government Procurement Agency as well as convicted by any Court of Law and the period of blacklisting should not be in force as on the last day of the EoI. An affidavit as per **Annexure-II**, duly notarized, in respect of information desired under this condition must be submitted.
12	The Empanelled Suppliers shall ensure that supplies of items are made under the overall provisions of GST Act and rules made there under.
13	The Empanelled Suppliers shall abide by all the payment terms and conditions settled by the HIMFED.
14	The Empanelled Supplier shall not sell any items in the open market & Government departments below the rate offered to the HIMFED.
15	Any penalty, fee, levies or the levies if any, levied by any authority due to

	non-compliance of any law shall solely be to the account of the Empanelled Supplier.
16	The Managing Director, HP State Cooperative Marketing & Consumers Federation Ltd., HIMFED reserves the right to cancel/terminate EoI without assigning any reason at any time.
17	The empanelled suppliers shall have to deposit the performance security before entering into agreement with the HIMFED. The performance security shall remain valid for a period of two years.
18	In case, if the Empanelled Supplier fails to supply the products to the indenting department, the Federation shall be at liberty to impose penalty which may include forfeiture of performance security amount.
19	(1) The Empanelled Supplier shall have to supply items as per the specifications in the supply order placed by the HIMFED within 10 days, failing which liquidated damage (LD) for delayed supply will be imposed as per Clause no: 19 (2). (2) In case of non-supply/delayed supply as per the above given delivery schedule liquidated damage for delay in supply shall be recovered to be computed @ 0.3%of supply order amount for 1st week, @ 0.5% for 2nd week, @ 1% for 3rd week of the quantity of delayed supply from the Empanelled Supplier.
20	**Price Variation Clause:** During the validity of the empanelment including the extended period, if the Supplier sells any empanelled item to any other department/organization at a price lower than the price fixed for indenting agency, the Supplier must voluntarily pass on the price difference to indenting offices/user departments.
21	**Manufacturing Standards and Quality Assurances:** The empanelled suppliers shall deliver products in accordance with Indenting offices requirements and Industry Standards as applicable. Supplier shall submit test reports of the products from FMTTI's or other Institutions approved by the Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Government of India for Testing and Certifying Agricultural Machineries and Equipments.
22	**Force Majeure:** -If at any time during the continuance of this agreement the performance in whole or in part by either party of any obligation under this agreement shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, terrorist activities, disturbed law and order situation, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, natural calamities, strikes, lock outs, or acts of GOD (herein after referred to as "event") provided notice on happening of any event is given by reason of such event be entitled to terminate this agreement nor shall either party have any claim for damages against the other in respect of such non-performance of delay in performance and deliveries under the agreement. The agreement shall be resumed as soon as practicable after event has come to an end or ceased to exist, provided further that if performance in whole or part of any such event for a period exceeding 180 days either party may at its option terminate the agreement. During the continuance of any such event each party shall make reasonable

	efforts to avoid or remove the causes of such non-performance or delayed performance.
23	Every supplier shall have to submit the following documents with EOI Form along with other documents as per the conditions of the EoI: - Signed EoI document along with EOI Form and declaration acceptance of terms & conditions. Documentary proof in token of having deposited the Cost of EoI Document. Copy of PAN card of the bidder. Copy of Certificate of registration under GST Act. Copy of acknowledgement of last 2 years Income Tax Return. Signed financial undertaking as per Annexure- "I". In case supplier is not manufacturer of the product for which he is participating in the EoI, in that case the supplier shall have to submit a certificate from the manufacturer to the effect that he is an authorized dealer for 2 years. Copy of certificate of incorporation/registration certificate/partnership deed. Turnover for the last two financial years (duly certified by the practicing Chartered Accountant) An Affidavit duly notarized regarding non-conviction and blacklisting as per Annexure – "III". Authorization letter by way of resolution of Board of Directors/ Partners/Proprietor authorizing a person to sign the EOI document. Price list as per general condition in to be submitted by the supplier as per Annexure-I. List/brochure/catalogue of the items provided by the Agency.
24	**Jurisdiction:** The agreement shall be deemed to have been concluded in and all obligations hereunder shall be deemed to be located at and the courts within the Shimla Himachal Pradesh jurisdiction will have jurisdiction to the exclusion of all other courts.
25	**Indemnity:** The HIMFED as well as the State of Himachal Pradesh shall remain at all times indemnified and the Empanelled Supplier shall keep every concerned Department duly indemnified against any loss during the contractual period of the EoI. The Empanelled Supplier shall indemnify the HIMFED against all claims that may arise due to supply of inferior and low quality.

Managing Director

DECLARATION

I/we have read all the terms and conditions of the EOI carefully and the same are acceptable to me/us. Further, I/we undertake to abide by the terms and conditions of EOI/supply order in the event of acceptance of my/our EOI.

Signature of the Principal Officer/ Authorized Person of the Company

With Seal & Stamp.

Name:

Designation :

Dated:

EOI FORM

S NO.	Particulars		Response
1	Name of the Supplier		
2.	Permanent Address		
3.	Address of the Head Office of the Supplier (in India)		
4.	Phone No./Fax/e-mail ID		
5.	Whether proprietary firm or partnership firm or limited company or Co-operative Society. In case of partnership firm, the partnership deed along with permanent and present address, in case of firm or a company, the name & address of the proprietor/partner/Managing Director.		
6.	Turnover for the last two financial years (minimum turnover should not be less than Rs. Fifty Lacs in last two financial year) duly certified by the practicing Chartered Accountant .		
7.	**Amount on account**	**Amount in Rupees**	
	1.Cost of BID document	Rs 1,000/- only	
8.	PAN given by the IT Department		
9.	GST Registration Certificate no.		
10.	Copy of the certificate of incorporation/ registration Certificate/ partnership deed.		
11.	Copy of the income tax returns for the last financial year. Copy of the GST returns for the last two years		
12.	An affidavit duly notarized as per **Annexure-III**.3		
13.	Signed EoI document with declaration/acceptance of terms & conditions.		
14.	Authorization certificate by the authority of company authorizing a person to sign the EoI documents.		

15.	Price list as per general condition in the prescribed format to be submitted by the Suppliers. Commercials at **Annexure –" I"**	
16	In case supplier is not manufacturer of the product for which he is participating in the empanelment process, in that case the supplier shall have to submit a certificate from the manufacturer/OEM to the effect that he is authorized distributor/dealer to participate on behalf of the company for empanelment with HIMFED/Government departments for the period of 2 years.	
17	Signed financial undertaking as per **Annexure- "II"**	
18	List/brochure/catalogue of the items provided by the Agency.	
19	Test reports of the products as per point-21 of EOI document.	

I/we hereby affirm that the HIMFED is at liberty to take action against me/us as per the terms and conditions of the EoI, if the above said information proves to be wrong at any point of time.

SIGNATURE OF THE PRINCIPAL OFFICER/ AUTHORISED REPERSENTATIVE OF SUPPLIER

NAME:

ADDRESS:

TEL.NO:

Commercials

Annexure-I
Format for filling rates

S No.	Name of Item	Description, Size & Specifications (along with accessories, if any)	Rate per item (Incl GST)(FOR HIMFED destinations & on Consignment basis)	Warranty & After Sales Service Offer

Bidders may attach extra pages as per their requirement.

SIGNATURE OF THE PRINCIPAL OFFICER/ AUTHORISED REPERSENTATIVE OF SUPPLIER (with Stamp)

NAME:

ADDRESS:

TEL NO.:

Annexure-II

FINANCIAL UNDERTAKING

I/we have clearly understood all the terms and conditions of the EoI and agreement etc. and agree to undertake the supply of items on the rates quoted by me/us as specified by the HIMFED.

I/we assure that I/we shall strictly abide by the terms and conditions of the EoI, Agreement and the instructions issued by the Managing Director, HP State Cooperative Marketing & Consumer's Federation Limited, HIMFED or his representative from time to time.

I/we declare that my/our performance security shall stand forfeited in the event of non-fulfillment of contract by me/us, and my/our amount available with the HIMFED is liable to be forfeited and award of supply contract shall stand cancelled.

SIGNATURE OF THE PRINCIPAL OFFICER/AUTHORIZED REPERSENTATIVE OF THE SUPPLIER

NAME:

ADDRESS:

TEL NO.:

Annexure-III

FORM OF AFFIDAVIT

(Duly Notarized)

AFFIDAVIT

I Sh_____ S/O Sh_____ resident of hereby solemnly affirm and declare as under:-

That M/s_____ or any of the partners or representatives were never blacklisted or convicted by Court of Law. In case, M/s _____is convicted during the empanelment period, the Managing Director, HP State Cooperative Marketing & Consumer's Federation Ltd, HIMFED Shimla, reserves the right to terminate the empanelment.

DEPONENT

(Signature & Stamp)

M/s_____

I, Sh_____ the above-named deponent further declare that the facts stated above are true and correct to the best of my knowledge and belief.

DEPONENT

(Signature & Stamp)